

COMMUNITY ACTION BOARD, LOS ANGELES COUNTY

AUTHORITY

The Board of Supervisors authorized the establishment of the Community Action Board effective April 23, 1980. (Board Order No. 107 of December 18, 1979.) Board Order No. 11 of January 3, 1995; Board Order No. 17 of October 1, 1996; Board Order No. 63 of February 4, 2003 (extension of sunset review date); Board Order No. 14 of May 10, 2011 (extension of sunset review date).

SUNSET REVIEW DATE*

September 30, 2015

NUMBER OF MEMBERS

Fifteen

QUALIFICATIONS

- a. Five representatives of the public sector
- b. Five representatives of the private sector
- c. Five representatives of the low-income sector

APPOINTMENT

Appointments are as follows:

Representatives of the public sector
By Board of Supervisors.

Representative of the private sector

Selected by the members of the Community Action Board from a list of organizations broadly representing the community in the following areas: education, business, industry, labor, private social service groups, religious, welfare and other major groups and interests in the community. Alternates will be chosen at the same time and same manner as the representatives.

Representative of the low-income

Selected in accordance with democratic procedures that ensure representation of people in poverty in each Supervisorial District; in areas served by the County Community Action Agency. Alternates will be chosen at the same time and the same manner as the representatives.

TERM OF OFFICE

Term of office will be as follows:

Representatives of the public sector

Indefinite, at the pleasure of the Board, the Governing Body may choose to rotate public representation of the Community Action Board.

Representatives of the private sector

Five years and can be reappointed to serve another five years, up to a maximum of ten years.

Representatives of the low-income

Five years and can be reappointed to serve another five years, up to a maximum of ten years.

COMPENSATION

Members of the board serve without compensation, except that all members may receive reimbursement for travel or other expenses incurred on official duty.

MEETINGS

Third Thursday of each month at 1:00 p.m., at the Community and Senior Services of Los Angeles County, 3175 West 6th Street, First Floor Conference Room #112, Los Angeles, CA 90020.

DUTIES

The Board shall:

- a. Establish record of processes for planning, allocations and public hearings regarding the use of Community Action funds, the final result of which shall be submitted to the Los Angeles County Board of Supervisors in the form of recommendations for its actions.
- b. Establish selection procedures and membership composition standards for itself, and the modifications thereof, which may from time to time become necessary.
- c. Review policies relating to program monitoring and staff assistance and accountability of the Community Action Agency (CAA), and recommend to the Los Angeles County Board of Supervisors the adoption of such changes of policies as it may deem necessary and desirable.
- d. Establish an appeals process to provide recourse for programs seeking relief in connection with disputes with CAA Administration. Members of the Community Action Board shall participate in the appeals process.
- e. Supervise the administration of all Community Services Block Grant policies and standards, and all programs, administrative, and financial policies and rules adopted by the Los Angeles County Board of Supervisors, including elaboration, supervision, and enforcement in the first instance of all such policies and rules; to include a mandated site visit annually by all Board members.
- f. Select its own officer, Executive and Other Committee, if any.
- g. Participate in the development and implementation of all programs and projects designed to serve the poverty community of low-income areas with participation of residents of the areas and member of groups serviced.
- h. Be so established and organized that the poverty community and residents of the area concerned will be enabled to influence the character of programs affecting their interests and regularly participate in the planning and implementation of those programs; and be a continuing and effective mechanism for securing broad community involvement in the programs assisted.

- i. Coordinate with staff preparation for inclusion with all proposals for financial assistance submitted to the California State Department of Community Services and Development a report which consists of summary of Community Action Board views on the projects and activities included in the proposal and on other major questions decided by the Los Angeles County Board of Supervisors since the last previous proposal. In addition, the Board may communicate directly with the California State Department of Community Services and Development at any time concerning matters of current importance.
- j. Have the right to reasonable advance notice of, and an opportunity to make recommendations to the Los Angeles County Board of Supervisors concerning the exercise of all powers which those officials have not delegated to the Board; and such other duties and responsibilities as may be assigned from time to time by the Los Angeles County Board of Supervisors.

OATH

Not required

Created on:

*Revised: 02-28-13

END OF COMMUNITY ACTION BOARD, LOS ANGELES COUNTY